

SUPPORT AGREEMENT			
<b>1. AGREEMENT NUMBER</b>  FB3010-98215-021	<b>2. SUPERSEDED AGREE NO.</b> <i>(If this replaces another agreement)</i>	<b>3. EFFECTIVE DATE:</b>  11 May 1999	<b>4. EXPIRATION DATE:</b>  Indefinite <input checked="" type="checkbox"/>
<b>5. SUPPLYING ACTIVITY</b>		<b>6. RECEIVING ACTIVITY</b>	
a. NAME AND ADDRESS 81st Training Wing / XPL 709 Meadows Drive Wolfe Hall, Suite 148 Keesler Air Force Base      MS                      39534-2483  TELE / FAX / EMAIL:                      SUPPLIER POC: <b>Voice:</b> 228-377-5648 DSN 597      Michael C. Curry <b>Fax:</b> 228-377-5647 DSN 597 <b>E-mail:</b> Michael.Curry@keesler.af.mil		a. NAME AND ADDRESS Det. 6, 366 Training Squadron Gulfport, MS 82 TRW/XPL 419 G Ave., Suite 9 Sheppard Air force Base      TX                      76311-2949  TELE / FAX / EMAIL:                      RECEIVER POC: <b>Voice:</b> <b>Fax:</b> <b>E-mail:</b>	
b. MAJOR COMMAND AETC		b. MAJOR COMMAND AETC	
<b>7. SUPPORT PROVIDED BY SUPPLIER</b>			
a. SUPPORT <i>(Specify what, when, where, and how much)</i>		b. BASIS FOR REIMBURSEMENT	c. ESTIMATED REIMBURSEMENT
<div style="height: 150px; border: 1px solid black;"></div> <div style="text-align: right; margin-top: 20px;">             SUPPORT REQUIREMENTS ATTACHED: <input checked="" type="checkbox"/> </div>		<div style="text-align: center; margin-top: 50px;"> <b>Total Est Reimbursement:</b>   <b>Total Est Non- Reimbursement:</b> </div>	<div style="text-align: center; margin-top: 50px;">             \$0.000               \$0.000           </div>
<b>8. SUPPLYING COMPONENT</b>		<b>9. RECEIVING COMPONENT</b>	
a. COMPTROLLER SIGNATURE:  PATRICIA S. McDANIEL, LtCol, USAF	b. DATE SIGNED	a. COMPTROLLER SIGNATURE:	b. DATE SIGNED
c. APPROVING AUTHORITY (1) Typed Name  Ray T. Garza, Col, USAF Vice Commander		c. APPROVING AUTHORITY (1) Typed Name	
(2) Organization  81st Training Wing (AETC)	(3) Telephone Number 228-377-2210 DSN 597	(2) Organization	(3) Telephone Number
(4) Signature	(5) Date Signed	(4) Signature	(5) Date Signed
<b>10. TERMINATION</b> <i>(Complete only when agreement is terminated prior to scheduled expiration date.)</i>			
a. APPROVING AUTHORITY SIGNATURE	b. DATE SIGNED	a. APPROVING AUTHORITY SIGNATURE	b. DATE SIGNED

**11. GENERAL PROVISION** (Complete blank spaces and add additional general provisions as appropriate: e.g., exceptions to printed provisions, additional parties to this agreement, billing, and reimbursement instructions.)

a. The receiving components will provide the supplying component projections of requested support (Significant changes in the receiving component's support requirements should be submitted to the supplying component in a manner that will permit timely modification of resource requirements.)

b. It is the responsibility of the supplying component to bring any required or requested change in support to the attention of \_\_\_\_\_ prior to changing or cancelling support.

d. All rates expressing the unit of services provided in this agreement are based on current rates which may be subject to change for uncontrollable reasons, such as legislation, DoD directives, and commercial utility rate increases. The receiver will be notified immediately of such rate changes that must be passed through to the support receivers.

**NO**

ADDITIONAL GENERAL PROVISIONS ATTACHED:

☐

**12. SPECIFIC PROVISIO** (As appropriate: e.g., location and size of occupied facilites, unique supplier and receiver responsibilities, conditions, requirements, quality standards, and critiera for measurement/reimbursement of unique requirements.)

ADDITIONAL SPECIFIC PROVISIONS ATTACHED:

☐

## Agreements Reimbursements Report

15 Aug 2001

Agreement Number

FB3010-98215-021

**Supplier:** 81st Training Wing / XPL

MAJCOM

AETC

**Receiver** Det. 6, 366 Training Squadron Gulfp

MAJCOM

AETC

Support Category	Basis for Reimburesment	Per Unit Cost	Prior FY Cost	Unit Factor	Estimated Reimbursement
EDUCATION			No		\$0.000
FINANCE			No		\$0.000
HEALTH			No		\$0.000
HSG & LODGE			No		\$0.000
HSG/LOG TNG			No		\$0.000
LEGAL			No		\$0.000
MIL PERS			No		\$0.000
MORTUARY			No		\$0.000
MWR			No		\$0.000
OCCUP HEALTH			No		\$0.000
POLICE CCF			No		\$0.000
PUB HEALTH			No		\$0.000
PURCH/CONTR			No		\$0.000
RESOURC MGNT			No		\$0.000

## Agreements Reimbursements Repor

15 Aug 2001

Agreement Number

FB3010-98215-021

**Supplier:** 81st Training Wing / XPL

**MAJCOM**

AETC

**Receiver** Det. 6, 366 Training Squadron Gulfp

**MAJCOM**

AETC

Support Category	Basis for Reimburesment	Per Unit Cost	Prior FY Cost	Unit Factor	Estimated Reimbursement
SUPPLY			No		\$0.000
TRANSPORT			No		\$0.000
<b>Grand Total:</b>					<b>\$0.000</b>

**EDUCATION Education Services**

Includes instruction, counseling, and testing. (POC: 81 MSS/DPE, 7-7067)

**Supplier Will:**

- 1 Provide assistance to DoD civilian personnel in selecting, planning, preparing and coordinating programs, courses, and instructions for off-duty education.
- 2 Provide training to unit education liaison as requested.
- 3 Provide educational services, to include basic education and college courses on the same basis as other assigned personnel. Provide standard off-duty voluntary education services to include academic counseling, financial aid (e.g., tuition assistance, VA benefits), officer PME seminars, extension courses, correspondence or distance learning courses, testing, maintenance and update of education records for active duty Air Force personnel.

**Receiver Will:**

- 1 Request service as required. Reimburse for cost of services received.
- 2 Appoint a unit education liaison to advise Supplier of academic/vocational requirements and services.

**FINANCE Finance and Accounting**

Includes expense, reimbursement, working fund, payroll and leave accounting provided by Defense Finance & Accounting Service. Also includes disbursing, voucher and invoice examination, financial reporting, and the development of accounting systems. (POC: 81CPTS/SFO, 7-3995)

**Supplier Will:**

- 1 Provide accrual travel payments on an exception basis to personnel TDY to Keesler AFB.
- 2 Provide emergency partial payments to assigned personnel.

**Receiver Will:**

- 1 Report to the finance office and establish telephone contact with their permanent servicing finance office to obtain an accrual travel payment directly from them, or authorization for this finance office to make payment. Provide copies of TDY orders to support accrual travel payments.
- 2 Provide letter from unit commander requesting and justifying emergency partial payments.

**HEALTH Health Services**

Includes administration of health care program, inpatient and outpatient medical and dental treatment, and other related medical support and professional services. Also, includes veterinary support. (POC: 81 MDSS/SGSR, 7-6791)

**Supplier Will:****Receiver Will:**

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1 Provide ambulance service and emergency outpatient treatment for federal civil service servants for work related injury/illness IAW AFI 41-115.</li> <li>2 Maintain medical and dental records on military beneficiaries.</li> <li>3 Provide within capability outpatient/inpatient medical and dental services for receiver military dependents on same basis as other base active duty personnel dependents IAW applicable AF directives and local guidelines established by the supplier.</li> <li>4 Provide outpatient/inpatient medical and dental services for receiver active duty personnel on same basis as other base active duty personnel as needed IAW applicable AF directives and local guidelines established by the supplier.</li> </ol> | <ol style="list-style-type: none"> <li>1 Civil servants receiving described medical care will furnish a CA-16 form at time of treatment.</li> <li>2 Provide military identification cards or civil service identification cards at time of treatment.</li> <li>3 Receive and be entitled to medical care as stated. Advise medical facility of medical support required and comply with policies and procedures established.</li> </ol> |
|--|---|

**HSG & LODGE      Housing and Lodging Services**

Includes family, unmarried, and unaccompanied housing referral services. Also, includes operation of family housing, bachelor officer quarters, bachelor enlisted quarters, and transient accommodations. (POC: 81 CES/CERR, 7-3706)

**Supplier Will:**

- 1 Provide family housing support to authorized personnel assigned or attached to Keesler AFB and housing referral services, as required, using the same criteria as applied to USAF personnel of the same or equivalent grade. Air Force policy will take precedence in the event of any conflicting policies between branches of service.

**Receiver Will:**

- 1 Request service.

**HSG/LOG TNG      Housing and Lodging Services**

Includes AFRC UTA training support.

**Supplier Will:**

- 1 Provide supervised training and "hands-on" experience for services AFSCs Air Force Lodging Program Management.

**Receiver Will:**

- 1 Comply with Supplier's governing directives, policies, and procedures.

**LEGAL      Legal Services**

Includes the provision of advice and services on all legal matters pertaining to legal assistance, military justice, initial claims processing, property utilization, award and execution of procurement contracts, and personnel matters such as conflicts of interest, standards of conduct, and grievance hearings and reviews. (POC: 81 TRW/JA, 7-3510)

**Supplier Will:**

- 1 Provide authorized personnel legal advice and assistance regarding military justice, initial claims processing, property utilization, award and execution of procurement contracts, personnel matters, ethics, conflicts of interest, standards of conduct, and other related legal matters. Subject to availability of resources, personal legal assistance and consultation will be provided to military personnel and dependents assigned to receiver on the same basis as Supplier assigned personnel.
- 2 Provide non-judicial UCMJ punishment; General, Special, and Summary Courts-Martial; and Administrative Board support for personnel.

**Receiver Will:**

- 1 Provide officers to serve as panel members in courts-martial and boards.
- 2 Request and schedule support as available during business hours.
- 3 Request service.

---

**MIL PERS                      Military Personnel Support**

Includes passport, forces stamp, social security, and other personal affairs services for military personnel. Also includes processing of identification cards, security clearances, testing of individuals, line of duty investigation reports, casualty assistance reporting, noncombatant evacuation operations, relocation assistance, and transition assistance. (POC: 81 MSS/DPMDR, 7-7107)

**Supplier Will:**

- 1 Provide support and services in the following areas: Customer Support; Newcomer Orientation Program, Records Maintenance, Processing of Identification cards (DEERS/ RAPIDS), Passports and Casualty Assistance Reporting; Career Enhancement, Special Actions, Awards and Decorations, Promotions and Testing, Officer and Enlisted Performance Reports, Re-enlistment; Employment and Relocation Actions, Retirements and Formal Training; Contingency TDY processing, Deployment Management, and Personnel Data System Management.

**Receiver Will:**

- 1 Request and schedule support in compliance with Supplier policies. Notify and furnish supplier of all changes affecting military personnel records management. Provide completed forms and documentation required by the Supplier to obtain services.

---

**MORTUARY                      Mortuary Services**

Includes all logistical functions related to the recovery, identification, care, and disposition of deceased personnel. Includes continental United States port, and overseas mortuary services. (POC: 81 SVS/SVMX, 7-2637)

**Supplier Will:**

- 1 Provide mortuary affairs services to authorized personnel per AFI 34-501. Brief next of kin on benefits, entitlements, and reimbursements. Arrange transportation for authorized personnel to and from the funeral service. Inspect remains. Provide burial clothing to the preparing funeral home. Work closely with unit commanders on appointment of summary

**Receiver Will:**

- 1 Comply with supplier's governing directives, policies, and procedures.
-

court officers, escorts officers, and securing personal property of the deceased. Issue payment (maximum allowable by the government) to the preparing funeral home. Maintain administrative file and associated paperwork.

---

**MWR Morale, Welfare, and Recreation (MWR) Activities**

Includes operation of recreational centers, gyms, fitness centers, parks, athletic fields, recreational and general reference libraries, hobby shops, craft centers, and related services. (POC: 81 SVS/SVMX, 7-2637)

**Supplier Will:**

- 1 Provide access to recreation centers, gyms, fitness centers, parks, athletic fields, hobby shops, craft centers, and related services and activities to authorized personnel.

**Receiver Will:**

- 1 Comply with Supplier's governing directives, policies, and procedures.

---

**OCCUP HEALTH Occupational and Industrial Health Services**

Includes worker and work place health screening programs, and industrial hygiene surveillance of the occupational environment. Also, includes physical examinations and worker compensation evaluations. (POC: 81MDSS/SGSR, 7-6791)

**Supplier Will:**

- 1 The following specific support is required:

Provide medical readiness and/or technical training in areas where refinement is needed.

Help develop a program to ensure that all industrial workplaces are surveyed in accordance with AFI 48-101, AFOSH Standard 161-17, and other applicable AF Regulations and AFOSH Standards.

Conduct the most technically difficult evaluations as specifically requested and coordinated by Receiver.

Reviews environment pollution monitoring programs and assure that all required monitoring is being conducted by civil engineering or medical personnel as deemed appropriate.

Arrange a program with receiving civil engineers to review plans of new construction or facility modification for occupational health and environmental protection problems.

Coordinate findings and recommendations with safety and civil engineers as

**Receiver Will:**

- 1 Provide fund cite for TDY orders.
  - 2 Conduct monitoring as recommended by the Supplier.
  - 3 Ensure that all BE technicians successfully complete the BE Specialist Course at Brooks AFB TX.
  - 4 Ensure that the recommendations presented in the visit report are followed and acted upon prior to the next visit.
  - 5 Coordinate, through official correspondence, support visits with supplying units sufficiently early to insure they can adequately support the visit.
-



appropriate.

Write a visit report summarizing survey activities, programs management reviews, industrial hygiene survey deficiencies and recommended corrective actions, environmental pollution problems, and any projects or plans reviewed. Send copies of visit report to:

- Receiver Wing or Base Commander

- Receiver Medical Unit

- HQ AETC/SGPB

Randolph AFB TX 78150-5001

- 2 Provide Bioenvironmental Engineering (BE) support and telephone consultant services on an as needed basis.

---

## **POLICE CCF                  Correction Facility**

Police confinement support.

### **Supplier Will:**

- 1 Provide confinement support if space permits upon request.

### **Receiver Will:**

- 1 Notify supplier of incoming prisoner at least twenty-four in advance when possible. Provide escort for scheduled prisoner appointments. Escort should be at least a noncommissioned officer and equal to or higher in grade of the prisoner before his/her judicial proceedings. Provide health and comfort items for prisoners in non-pay status.
- 2 Provide an escort and transportation for escort and male inmates transferred to Keesler AFB. Provide an escort for prisoners who are released or transferred. Provide a guard if prisoner is hospitalized. Assist Keesler Corrections Facility with manning support when requested. Provide females workers to cover all shifts when prisoner is female.

---

## **PUB HEALTH                  Public Health**

Includes worker and work place health screening programs, and industrial hygiene surveillance of the occupational environment. Also, includes physical examinations and worker compensation evaluations. (POC: 81MDSS/SGSR, 7-6791)

### **Supplier Will:**

- 1 Include the Receiver in Occupational/Industrial Health Care Programs when determined to be necessary by Bio-Environmental Engineer and the Aerospace Medicine Council. Provide the Receiver with Medical

### **Receiver Will:**

- 1 Comply with Occupational Safety Health Administration (OSHA), Air Force Occupational Safety Health (AFOSH), base policies and guidelines.
  - 2 Comply with Suppliers policies and guidance.
-

Surveillance as determined by the Aerospace Medicine Council and with procedures outlined in DODI 6055.5, to the extent these procedures apply to the Receivers operating procedures

- 2 Provide public health services and/or recommend actions required by the Receiver to comply with health and sanitation requirements.

## **PURCH/CONTR Purchasing and Contracting Services**

Includes acquisition and contract administration services for procurement of property, equipment, services, construction, and supplies. Also includes services for renting and leasing. (POC: 81 CONS/CD, 7-3131)

### **Supplier Will:**

- 1 Provide all normal acquisition and contracting services relating to procurement of administrative equipment, supplies, and services valued in excess of the IMPAC government credit card limit for the type of purchase being made in effect at the time of purchase. This includes issuance of solicitations, negotiations, award, administration and termination. Provide training and compliance inspections for the IMPAC credit card program. Provide copies of purchase orders or contracts for contract services and/or equipment maintenance transactions until such time as paperless, electronic commerce is fully implemented.

### **Receiver Will:**

- 1 Utilize the IMPAC credit card and applicable procedures for all authorized purchases. Send cardholders to IMPAC training and annual inspections at the Keesler contracting squadron. Prepare (with funds availability) and submit purchase requirements to supplier IAW applicable instructions and directives. The receiver will execute to completion all administrative functions and actions for which specific authority has been granted or delegated IAW applicable instructions and directives.

## **RESOURC MGNT Resource Management**

Includes funds management, cost analysis services, and budget formulation, reporting, and execution. Also includes financial liability investigation of property losses. (POC: 81 CPTS/FMA, 7-7132)

### **Supplier Will:**

- 1 Provide initial Resource Management System training to newly appointed Resource Advisors and annual refresher training.
- 2 Provide costing of support agreements and update costs annually. Provide a copy of annual estimated costs to the Receiver and 81 TRW/XPL.
- 3 Provide financial services consisting of funds management, formulation, reporting and execution of operating budgets, perform cost analysis, economic analysis and/or lease versus buy analysis as needed.

### **Receiver Will:**

- 1 Request training and comply with Supplier's policies and procedures.
- 2 Direct financial inquiries to 81 CPTS/FMA as required.
- 3 Provide necessary input data and reports required by the Supplier and maintain the necessary files and source data required. Respond to Supplier request for budget information to allow for its inclusion in the Supplier's budget estimates, financial plan or operating budgets, and revisions to them. Although the Supplier may provide budgetary services, the Receiver is responsible for the adequacy of Receiver's budget estimates, financial plans or operating budgets, and revisions to them.

**SUPPLY Supply Services**

Includes the provision of any common, generally expendable, non-technical commodity, material, or equipment (e.g., administrative office and housekeeping supplies, duplicating paper, common hardware, plumbing and electrical supplies, building materials, paint and tools). (POC: 81SUPS/LGSPQ, 7-2197)

**Supplier Will:**

- 1 Perform Fuels Management functions as prescribed by AFMAN 23-110 and AFI 23-201.
- 2 Ensure authorizations of mobility bags are validated annually and identify shortages to the Receiver. Ensure accountable records are maintained to record transactions and safeguard EAID accountable items IAW AFMAN 23-110.
- 3 Provide sufficient copies of the CA/CRL to the primary equipment custodian for controlling the equipment account(s).
- 4 Provide the validation and authorization of all organizational personal retention equipment item requirements and the authority for preparing issue/turn-in requests and requisitions.
- 5 Issue Equipment Authorization Inventory Data (EAID) to the primary or alternate custodian appointed by the Receiver's commander.
- 6 Issue all authorized expendable and non-expendable TA 016 items from the Individual Equipment Element to the individual appointed by the Receiver's commander in writing.
- 7 Provide supply customer training in accordance with AFMAN 23-110.
- 8 Advise and assist commanders and managers in interpreting and using data produced by the Standard Base Supply System for management budget purposes.
- 9 Receives, establishes, and maintains accountability for issue of all supplies and equipment obtained by the Receiver through the Chief of Supply functions.
- 10 Perform consolidated chief of supply functions as prescribed by AFMAN 23-110.

**Receiver Will:**

- 1 Provide manpower augmentation as requested by the Supplier to maintain receiver mobility bags.
- 2 Provide Supplier with Receiver's fuels requirements.
- 3 Maintain accountability and custodial responsibilities for assigned accounts.
- 4 Provide Supplier with requirements and comply with mutually agreed policies and procedures.

**TRANSPORT Transportation Services**

Includes transportation services related to both commercial and Government-owned transportation of personnel, personal property, and material. Also includes shipment planning, packing and crating, port clearance, scheduling, processing of transportation documents, and related transportation services. (POC: 81 TRNS/LGTX, 7-7914)

**Supplier Will:**

- 1 Provide transportation services related to both commercial and government-owned transportation of personnel, personal property, and material. Also, includes shipment planning, packing and crating, port clearance, scheduling, processing of transportation documents, and related transportation services.
- 2 Provide maintenance and repair of customer vehicles, and supply, maintenance and repair of vehicles provided for a customer's use. Also, includes chartered transportation services. (customarily reimbursable)
- 3 Provide scheduled operation of local taxis, vans, and bus transportation services- does not include chartered transportation services. (customarily non-reimbursable)

**Receiver Will:**

- 1 Identify requirements to supplier, provide funds for shipment, comply with supplier's policies and coordinate unusual requirements in advance.
- 2 Identify requirements to the supplier, comply with suppliers policies, provide funded travel orders and coordinate unusual requirements in advance.
- 3 Submit request for support to Vehicle Dispatch at least five days in advance. Pay all labor, operations and maintenance cost of vehicles and TDY funds of operator for trips off station exceeding ten hours in duration.
- 4 Submit request for services on Vehicles Operations Transportation Services Work Order at least 72 hours in advance.
- 5 Submit request for licensing to fleet Management.
- 6 Submit vehicle justifications for local and HQ AETC/LGTV approval. Reimburse vehicle Maintenance for all repairs of USAF assets. Pay leasing fees for any vehicle secured through GSA or local rental agency.
- 7 Provide supplier with a list of vehicles, requiring this service. Provide organizational maintenance including a preventive maintenance program for tenant owned vehicles. Reimburse the supplier for all parts used including civilian labor cost expended in the maintenance and servicing effort. Provide the supplier with necessary reimbursement information and make vehicle available for maintenance and servicing as required by Air Force directives.